

FOOD INSTITUTE *of* MALAYSIA

Agreement between students/parent and FIM Terms and Conditions of International Students

All students intending to study at The Food Institute *of* Malaysia (FIM) must abide by following terms and conditions:

- All students must fill up application forms provided by FIM together with following necessary document for approval process: (FIM have the sole discretion to evaluate, select or reject students)
 - o 3 set of all pages of passport (Photocopies)
 - o 8 passport size photographs
 - o 3 sets of academic certificates (translated certified copies of high school qualification/ transcripts or other academic documents)
- Student must purchase two way tickets from the original country to Malaysia (This is required in order to process entry permit (visa))
- Student will be recruited to join the approved courses at FIM
- During the duration of study, students are not allowed to return to their homeland without giving prior notice to the Institute
- Students must pay USD200.00 (Application Fees & Visa Processing Fees) upon submission of their application forms to enable the Institute to process their student visas and necessary documents with the Immigration Department of Malaysia
- The balance fees (USD4,000.00) must be prepare in the form of bank draft made payable to Mutual Empire Sdn Bhd and to be presented to FIM officer upon arrival at the airport. Student who fail to show the bank draft according to amount stated will be deported on the same day of the arrival. (Please see the payment chart on the breakdown of fees payment)
- All fees paid are not refundable
- Students who are rejected after submitting their application will be refunded with USD150 only
- Student will be required to complete practical training at the hotel, restaurant and other food organization as arrange by the Institute for a specific duration during their study at FIM
- Students must follow and abide by the rules and regulation set by FIM
- During the duration of the study at FIM, students are not allow to seek full-time job with any organization

- Student are not allow to involve in any political matters
- FIM will not be responsible if students are held by police or other authorities for involvement in political issues or unlawful activities.
- Upon completion of study at FIM student must return to their home land.
- For the first semester all international students are required to stay at the accommodation provided by FIM. The accommodation rental range from USD100 per month to USD200 per month
- FIM reserves the right to cancel or revoke student pass of any students found to be infringing any rules and regulations of FIM and/or any another laws imposed in Malaysia
- If international student wishes to transfer to another institution upon arrival to Malaysia, the international student must officially request for approval from FIM and the student pass issued under FIM will be automatically cancelled. Procedures of obtaining student pass will be provided to international students in details once the international student application for admission is approved by FIM.
- FIM reserve the right to change the terms and conditions from time to time without prior notice
- Once the international students application is approved, FIM will undertakes the following:
 - o FIM will confirm admissions by mailing the Acceptance Letter to international student
 - o To liase with relevant authorities in Malaysia (immigration) to get necessary documents (such as student pass, visa, stamp duty & etc)
 - o Airport pick up from Kuala Lumpur International Airport to College
 - o Other services such as opening of bank account, currency exchange

We have read and fully understand and agree to accept the above terms and conditions for Food Institute of Malaysia.

Student Name :
Passport No.:

Signature

Date

Parent/Guardian Name :
Passport No.:

Signature

Date